

**MACKENZIE COUNTY
BUDGET COUNCIL MEETING**

**Wednesday, December 6 & Thursday, December 7, 2023
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve (left the meeting at 4:15 p.m. on December 7)
Peter F. Braun	Councillor
Cameron Cardinal	Councillor (arrived at 10:03 a.m. on December 6, left the meeting at 4:15 p.m. on December 7)
David Driedger	Councillor
Ernest Peters	Councillor
Lisa Wardley	Councillor
Dale Wiebe	Councillor

REGRETS: Garrell Smith Councillor (December 6 & 7)

ADMINISTRATION:

Darrell Derksen	Chief Administrative Officer
Don Roberts	Director of Community Services
Jennifer Batt	Director of Finance
Caitlin Smith	Director of Planning & Agriculture
Byron Peters	Director of Projects and Infrastructure
John Zacharias	Director of Utilities
Willie Schmidt	Fleet Maintenance Manager
Andy Banman	Manager of Operations
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary

ALSO PRESENT: Member of the Public – December 7

Minutes of the Budget Council Meeting for Mackenzie County held on December 6-7, 2023 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 23-12-957 MOVED by Councillor Braun

That the agenda be adopted with the following change of 11. d) to 4. b) Closed Meeting:

- 4.b) Fuel Supply and Services (*FOIP Section 25*)
- 7.a) Mackenzie Applied Research Association (MARA)
Greg Newman

CARRIED

Councillor Cardinal joined the meeting at 10:03 a.m.

ADOPTION OF PREVIOUS MINUTES: 3. a) None

CLOSED MEETING: 4. Closed Meeting

MOTION 23-12-958 MOVED by Councillor Driedger

That Council move into a closed meeting at 10:01 a.m. to discuss the following:

- 4.a) Labour (*FOIP Sections 23, 24 and 27*)
- 4.b) Fuel Supply and Services (*FOIP Sections 23 and 24*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present excluding Councillor Smith
- Darrell Derksen, Chief Administrative Officer
- Jennifer Batt, Director of Finance
- Byron Peters, Director of Projects and Infrastructure
- Willie Schmidt, Fleet Maintenance Manager
- Andy Banman, Manager of Operations
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

Jennifer Batt, Director of Finance, Willie Schmidt, Fleet Maintenance Manager, Andy Banman, Manager of Operations, Louise Flooren, Manager of Legislative & Support Services/Recording Secretary left the meeting at 10:33 a.m.

Byron Peters, Director of Projects & Infrastructure left the meeting at 11:40 a.m.

MOTION 23-12-959 **MOVED** by Deputy Reeve Sarapuk

That Council move out of a closed meeting at 12:10 p.m.

CARRIED

DELEGATIONS: **7.a) Mackenzie Applied Research Association (MARA) – Greg Newman (ADDITION)**

Reeve Knelsen recessed the meeting at 12:25 p.m. and reconvened the meeting at 12:51 p.m.

CLOSED MEETING: **4. Closed Meeting**

MOTION 23-12-960 **MOVED** by Councillor Cardinal

That Council move into a closed meeting at 12:51 p.m. to discuss the following:

4.a) Labour (*FOIP Sections 23, 24 and 27*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present excluding Councillor Smith
- Darrell Derksen, Chief Administrative Officer

MOTION 23-12-961 **MOVED** by Deputy Reeve Sarapuk

That Council move out of a closed meeting at 2:35 p.m.

CARRIED

Reeve Knelsen recessed the meeting at 2:35 p.m. and reconvened the meeting at 2:43 p.m.

CLOSED MEETING: **4. a) Labour**

MOTION 23-12-962 **MOVED** by Councillor Braun

That the Directive for compensating out of scope staff be accepted as amended.

CARRIED

CLOSED MEETING: 4. b) Fuel Supply and Services

MOTION 23-12-963 MOVED by Councillor Peters

That administration present a Request for Proposal for Fuel Supply, and Services at the December 12, 2023 Council meeting.

CARRIED

DELEGATION: 7. a) Mackenzie Applied Research Association (MARA) – Greg Newman

MOTION 23-12-964 **MOVED** by Councillor Wiebe
Requires Unanimous

That the Mackenzie Applied Research Association discussion be TABLED to later in the meeting.

CARRIED UNANIMOUSLY

CLOSED MEETING: 4. a) Labour

MOTION 23-12-965 MOVED by Deputy Reeve Sarapuk

That Bylaw 1272-22 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members be TABLED to later in the meeting.

CARRIED

TENDERS: 5. a) None

PUBLIC HEARINGS: 6. a) None

GENERAL REPORTS: 8. a) None

AGRICULTURE SERVICES: 9. a) None

COMMUNITY SERVICES:

10. a) Bylaw 1315-23 - Remunerating Volunteer Fire Fighters

MOTION 23-12-966

MOVED by Councillor Wardley

That first reading be given to Bylaw 1315-23 - Remunerating Volunteer Fire Fighters as amended.

CARRIED

MOTION 23-12-967

MOVED by Councillor Braun

That second reading be given to Bylaw 1315-23 - Remunerating Volunteer Fire Fighters as amended.

CARRIED

MOTION 23-12-968
Requires Unanimous

MOVED by Councillor Peters

That consideration be given to go to third and final reading of Bylaw 1315-23 - Remunerating Volunteer Fire Fighters as amended.

CARRIED UNANIMOUSLY

MOTION 23-12-969

MOVED by Councillor Wiebe

That third and final reading be given to Bylaw 1315-23 - Remunerating Volunteer Fire Fighters as amended.

CARRIED

COMMUNITY SERVICES:

10. b) Amend Policy ADM052 Electronic Access and Acceptable Use Policy

MOTION 23-12-970

MOVED by Councillor Braun

That Policy ADM052 Electronic Access and Acceptable Use Policy be amended as discussed.

CARRIED

FINANCE:

11. a) 2024 Non-Profit Organization Grant Applications

MOTION 23-12-971

MOVED by Councillor Wardley

Requires 2/3

That the 2024 Non-Profit Organization grant applications be approved as included in the 2024 Draft Operating Budget and included as Tracking Sheet Change #3.

CARRIED

FINANCE:

11. b) Draft 2024 Operating Budget

MOTION 23-12-972

Requires 2/3

MOVED by Councillor Braun

That the Draft 2024 Operating Budget be amended to include Tracking Sheet changes item #4 - #6 as presented.

CARRIED

MOTION 23-12-973

Requires 2/3

MOVED by Councillor Wiebe

That the 2024 Operating Budget be amended by \$850,000 to include Tracking Sheet change #7 for Bad Debt expense anticipated due to The Orphan Well Association Order.

CARRIED

MOTION 23-12-974

Requires 2/3

MOVED by Councillor Driedger

That the 2024 Operating Budget be amended by \$10,000 to include Tracking Sheet change item #8 for Engineering Services – Projects & Infrastructure.

CARRIED

MOTION 23-12-975

Requires 2/3

MOVED by Councillor Cardinal

That the Draft 2024 Operating Budget be amended to include Tracking Sheet change item #9 for Employee Training.

CARRIED

Reeve Knelsen recessed the meeting at 3:52 p.m. on December 6, 2023 and reconvened the meeting at 10:00 a.m. on December 7, 2023.

Reeve Knelsen recessed the meeting at 11:15 a.m. and reconvened the meeting at 11:31 a.m.

MOTION 23-12-976
Requires 2/3

MOVED by Councillor Braun

That the 2024 Operating Budget be TABLED to later in the meeting.

CARRIED

FINANCE:

11. c) Organizational Chart Review (HANDOUT)

CLOSED MEETING:

4. Closed Meeting

MOTION 23-12-977

MOVED by Councillor Wardley

That Council move into a closed meeting at 12:06 p.m. to discuss the following:

4.a) Labour (*FOIP Sections 23, 24 and 27*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present excluding Councillor Smith
- Darrell Derksen, Chief Administrative Officer

MOTION 23-12-978

MOVED by Deputy Reeve Sarapuk

That Council move out of a closed meeting at 12:25 p.m.

CARRIED

Reeve Knelsen recessed the meeting at 12:25 p.m. and reconvened the meeting at 1:05 p.m.

CLOSED MEETING:

4. Closed Meeting

MOTION 23-12-979

MOVED by Councillor Cardinal

That Council move into a closed meeting at 1:05 p.m. to discuss the following:

4.a) Labour (*FOIP Sections 23, 24 and 27*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present excluding Councillor Smith
- Darrell Derksen, Chief Administrative Officer

Darrell Derksen, Chief Administrative Officer left the meeting at 1:25 p.m.

Darrell Derksen, Chief Administrative Officer rejoined the meeting at 1:50 p.m.

MOTION 23-12-980 **MOVED** by Councillor Wardley

That Council move out of a closed meeting at 1:57 p.m.

CARRIED

Reeve Knelsen recessed the meeting at 1:57 p.m. and reconvened the meeting at 2:03 p.m.

MOTION 23-12-981 **MOVED** by Councillor Wiebe
Requires 2/3

That the December 7, 2023 Organizational Chart be amended as discussed.

CARRIED

CLOSED MEETING: **10. a) Bylaw 1316-23 - Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members.**

MOTION 23-12-982 **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1316-23 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members.

CARRIED

MOTION 23-12-983 **MOVED** by Councillor Braun

That second reading be given to Bylaw 1316-23 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members.

CARRIED

MOTION 23-12-984
Requires Unanimous

MOVED by Councillor Cardinal

That consideration be given to go to third and final reading of Bylaw 1316-23 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members.

DEFEATED

FINANCE:

11. c) Organizational Chart Review (HANDOUT)

MOTION 23-12-985

MOVED by Deputy Reeve Sarapuk

That the December 7, 2023 Organizational Chart budget impact tracking sheet change #10 be brought back to the December 12, 2023 Regular Council Meeting.

CARRIED

FINANCE:

11. b) Draft 2024 Operating Budget

MOTION 23-12-986
Requires 2/3

MOVED by Councillor Cardinal

That the 2024 Operating Budget be approved and presented at the December 12, 2023 Regular Council Meeting.

CARRIED

MOTION 23-12-987
Requires 2/3

MOVED by Councillor Cardinal

That the 2024 Operating Budget be amended to include Tracking Sheet change item #11 for mill rates.

CARRIED

DELEGATIONS:

7.a) Mackenzie Applied Research Association (MARA) – Greg Newman (ADDITION)

MOTION 23-12-988
Requires Unanimous

MOVED by Councillor Wardley

That the funding request from Mackenzie Applied Research Association for the seeder be denied.

CARRIED UNANIMOUSLY

FINANCE

11. e) 2024 Capital Projects

Reeve Knelsen recessed the meeting at 3:53 p.m., Deputy Reeve Sarapuk and Councillor Cardinal left the meeting at 4:15 p.m. and Reeve Knelsen reconvened the meeting at 4:17 p.m.

MOTION 23-12-989

MOVED by Councillor Braun

That administration bring forward funding options for the final 2024 Capital Projects to the next Regular Council Meeting for review.

CARRIED

FINANCE:

11. f) 2024 Interim Operating Budget

OPERATIONS:

12. a) None

UTILITES:

13.a) None

ADMINISTRATION:

15. a) None

**COMMITTEE OF THE
WHOLE ITEMS:**

16. a) None

**COUNCIL
COMMITTEE
REPORTS:**

17. a) None

**INFORMATION /
CORRESPONDENCE:**

18. a) None

NOTICE OF MOTION:

19. a) None

**NEXT MEETING
DATES:**

20. a) Next Meeting Dates

Regular Council Meeting

December 12, 2023
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
January 9, 2024
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 22. a) Adjournment

MOTION 23-12-990 MOVED by Councillor Braun

That the Council meeting be adjourned at 4:27 p.m.

CARRIED

These minutes were approved at the December 12, 2023 Regular Council Meeting.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Darrell Derksen
Chief Administrative Officer

